

**DECISION NOTICE - LICENSING ACT 2003 SUB-COMMITTEE**

**SUMMARY REVIEW OF THE PREMISES LICENCE – THE SOLSTICE / RADIUS,  
NORTHMINSTER, PETERBOROUGH, PE1 1YN**

**17 APRIL 2014**

This Decision Notice refers to the summary review of the premises licence The Solstice / Radius, Northminster, Peterborough, PE1 1YN.

The Committee considered the mediated conditions made to support the review by the applicant, Cambridgeshire Constabulary.

The review related to the promotion of the licensing objective ‘the prevention of crime and disorder’.

The Committee considered the steps necessary for the promotion of the licensing objectives and what steps should be taken to secure those objectives for the case. The steps considered were:

- (a) to modify the conditions of the premises licence;
- (b) to exclude a licensable activity from the scope of the licence;
- (c) to remove the designated premises supervisor from the licence;
- (d) to suspend the licence for a period not exceeding three months, or
- (e) to revoke the licence.

The Committee were reassured by the solstice management and their representative that interim steps had appeared to alleviate the initial concerns of the relevant authorities and this had been confirmed by further mediation.

Given the endorsement of all the relevant authorities for the mediated conditions including the Committee, it was the Committees decision to agree to the modification of the premises licence in the mediated terms, attached in appendix A.

The Committee had been satisfied with the commitment shown by the premises owners to liaise with the police and licensing authority in order to resolve the door management/operation issues. In addition, the Committee were encouraged by the steps taken to develop and introduce training to include all bar staff employed at the premises.

Any party in objection to the decision may appeal to the Peterborough Magistrates Court within 21 days of receiving this formal notice at:

Peterborough Court House, Bridge Street, Peterborough, PE1 1ED. Tel No. 0845 3100575.

Councillor Thacker MBE

Committee Chairman

## APPENDIX A

1. Alcohol sales will cease at 02:30am, and all other Licensable activity will cease at 03:00am. No person will be allowed access into the venue after 02:00am.
2. The premises licence holder or designated premises licence holder shall ensure that all bar staff, supervisors and managers are trained in the legality and procedure of alcohol sales using a training package approved by the Licensing Authority and Police, prior to undertaking the sale of alcohol. Refresher training should be undertaken every 3 months or whenever licensing legislation changes. Training shall be signed and documented and training records will be kept on the premises either in paper or electronic form. These records should be made available immediately to a Licensing Authority Officer or Police Officer (including PCSO) upon request. The documentation relating to training should extend back to a period of 18 months and should specify the time, date and details of both the person providing the training and receiving the training.
3. All SIA Registered door supervisors must be employed from a recognised and qualified SIA registered Door Supervisor Security Company that is approved by the Licensing Authority.
4. A minimum of 8 SIA registered door supervisors, including at least one female door supervisor, will be employed at all times a licensable activity takes place from 22:00 hours on each Friday and Saturday night. A minimum of 2 SIA door supervisors will be employed where capacity is expected to exceed 100 on any other night. They will be employed on the main access door and at strategic points around the venue to:
  - a) Prevent the admission of drunk and disorderly persons.
  - b) Maintain an orderly queue outside the venue
  - c) Count those entering and leaving the premises to ensure building capacity is not breached.
  - d) Assist customers leaving the venue to ensure they leave in a quiet and orderly fashion.
  - e) To keep out excluded persons circulated via the NightSafe Pub Watch Scheme.
  - f) Search and exclude those persons suspected of carrying illegal drugs or offensive weapons.
  - g) Maintain effective communication via City Link Radio, or other means with Peterborough CCTV or the Police when requesting assistance.
5. All door staff shall be trained in the requirements of the Challenge 25 policy, the identification & recognition of drunks and the correct procedures to be followed when refusing service.
6. The premises licence holder and / or the designated premises supervisor shall ensure door supervisors are properly briefed and trained to manage queues in a safe and efficient manner.
7. All door supervisors employed at the entrance / exit of the licensed premises will wear and display their SIA badge in an arm badge holder.

8. All door staff engaged in searching persons (as a condition of entry) shall be fully trained in the use of their powers to do so.
9. The premises licence holder and / or designated premises supervisor shall ensure that the following details for each door supervisor are contemporaneously entered into a bound register kept for that purpose :
  - Full Name
  - SIA badge number in full
  - The time they begun duty
  - The time they completed their duty
  - The full details of any agency through which they have been allocated work at the premises.
10. The premises licence holder and / or designated premises supervisor or in their absence another responsible person to keep an 'incident report register' in a bound book, or by electronic means, in which full details of all incidents are recorded. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The time and date when the register was completed, and by whom, is to form part of the entry. The register is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or Police Officer (inc any Licensing PCSO) when required. The register should be retained for a minimum of 12 months.
11. All door supervisors shall be capable of communicating instantly with one another by way of radio or other simultaneous system of communication.